

HBNA Board of Directors Meeting Minutes
21 October 2021

Board members present: Susy Stovin, Shelby Cobb, Brian Ruediger, Mark Roberts, Maribett Varner, Gene Hooff, Courtney Schickel, Rebecca Harvill, Wade McKenzie, Carole Simpson, Ruth Skogstad, Christy Campbell, Anne Culberson.

Board members absent: Cathy Boston, Bob Connelly, Mark Bryson, Tom Mallory, Cathy Iannotti.

Opening and President's Report: Board President Susy Stovin called the meeting to order at 8:10 am. There followed a discussion of the General Meeting and New Neighbor Party. The police officers from City of Brookhaven and City of Atlanta were responsive and informative to our membership. The officers were a good addition to our meeting. Shelby Cobb plans to write the officers thank you notes for their attendance. The Board also discussed and clarified the parameters of the construction entrance to Canterbury Court.

Treasurer, Brian Ruediger: Brian states, "As of October 20,2021, the Historic Brookhaven Association continues to maintain a strong balance sheet and is capable of meeting anticipated obligations."

Secretary, Anne Culberson: The September Minutes were transcribed by Shelby Cobb. The September Minutes were approved with clarification regarding the Canterbury Court construction entrance on Vermont Road. Mark Roberts made the motion to approve the September minutes. Construction access could not be granted on Peachtree Road, so Canterbury Court obtained access from Vermont Rd for a construction entrance, as permitted by the original agreement and plans.

Transportation Chairman, Shelby Cobb: The Committee will meet on October 21 at 4:00pm. The Committee is addressing safety concerns, especially speeding, and is looking at placing temporary speed monitors to collect data. There is no update on the watershed project by the City of Atlanta. Trash cleanup on the street right of way is a transportation and beautification issue. Board members, Ruth Skogstad, Shelby Cobb, and Susy Stovin met with the new Dunkin' Donut shopping center owner, Hendon Properties. Trash and cleanup are important issues at the entrance to our neighborhood. Ruth and Shelby continue to follow-up and communicate with the business owner to keep the trash controlled. Ruth also notes trash from Total Wine and Truist Bank areas. She suggests more trash receptacles and contact with the Total Wine and Truist Bank land managers. The Beautification Committee is also involved with the efforts to control trash.

The Board also discussed problems with 311 reporting and follow-up for road and signage repair. Persistence in reporting and follow-up seems to be our best option currently.

Here is the report sent to the Board prior to our meeting...

The full **Transportation Committee** met in person on Thursday, October 21st. Our current priority is to draw up a list of streets most impacted by speeding and request temporary speed monitors through coordination with Howard Shook's office and Public Safety personnel at COB. We hope that this new request method / protocol will yield some much-needed assistance with persistent, blatant speeding through our neighborhood. We will prepare a proposal in January and go from there.

Board member Tom Mallory directed me to FLOCK personnel who granted permission for me to view camera data. I need to study the online site and parse the information to build our case for temporary speed monitors. Assuming progress made, the Committee will be asked to weigh in on the proposal at a January meeting.

Please see separate email with an update, including a rough timeline, from the Department of Watershed Management regarding the Club, Winall, Vermont, Stovall storm drain project. The link that was sent to me is case sensitive and couldn't be used here.

Brookhaven Station shopping center update: I have been back in touch with Kathleen Campbell, Assistant Property Manager at Hendon Properties, regarding improvements at Brookhaven Station. Within the next two weeks, the following will be scheduled:

- Traffic sign replacement of old / faded signage.
- Install a Please Do Not Litter sign in the green space facing the DD drive through.
- Repair areas of sidewalk where concrete is damaged.
- Repaint the fire lane red in the drive lane between Nail Palace / George's Cleaners and along
- Mellow Mushroom.
- Haul away signage lying on the DD grass.
- Pressure washing of sidewalks and tenant rear entrance landings was completed last week.

Kathleen added: "We sold the Dunkin Donuts on October 8 to another party, so we are now a bit more limited in terms of how involved we can be in their operation & cleanliness. However, I will see if I can reach out to the new owner about it and we will ask our own trash collector to stay mindful of the area along the fence at the entrance to the property on Brookhaven Drive. At this moment we do not plan to put (additional) trash cans out, but we may revisit this idea down the road."

Canterbury / Brasfield & Gorrie good neighbor efforts: I have been keeping an eye on the two entrances to the job site on Club Drive and Vermont Road. Brasfield & Gorrie Construction Company is doing a fantastic job of keeping these access points free of litter and construction vehicles. I mentioned this to Canterbury Court Board member and Brookhaven neighbor and friend David Aldridge. He shared the following: “Part of the contract agreement with Brasfield was to keep the premises immaculate and good will reinforces that. Canterbury has strongly emphasized that Brasfield keep the construction entrances neat and clean. It is a high priority...emphasis on high priority. Please keep the feedback coming and let me know if you see anything amiss, Shelby. Thank you!” David is providing me the Project Manager’s name and address; I will be sending a correspondence card note of appreciation soon. Good will reinforcement!

I have made acquaintance with the gatekeepers: Don at Club Drive and Kenneth at the Vermont Drive entrance. I spoke with both of them again yesterday, thanking them for keeping the entrance areas clean AND safe. Don and Kenneth are polite and professional. They were pleased to be thanked and told how much the neighborhood appreciates their role, as they guide those MACK trucks in and out of the site all day, every day. Yesterday, I was delighted to see that three red and white “No Parking No Idling” signs have been erected at the Vermont construction entrance along the east side of the street to prevent construction vehicles from lining up there. When we think of how bad this construction project could be, we should count our neighborhood lucky. So far, so good on cleanliness and construction traffic.

Communication Chairs, Maribett Varner and Mark Roberts: Mark reported the invoices went out for HBNA membership dues. Rebecca Harvill has followed up on Instagram and Facebook links to HBNA.

Beautification Chairman, Carole Simpson: General cleanup of neighborhood green spaces and small parks continues. On November 9, the landscape company will be in the neighborhood to blow and mow common areas. Native plantings are scheduled for Vermont Park. Bulbs will be planted in some of the neighborhood green spaces as well. Committee members continue to receive compliments from neighbors regarding our parks.

Sponsorship Chairman, Ruth Skogstad: Realtors, Cathy Boston, Ruth Skogstad, and Kristen Sodemann contributed \$1,000. each to our New Neighbor Party prior to our General Membership Meeting last month. Thank you for your support of our neighborhood.

Events Chairman, Rebecca Harvill: Rebecca reminded the Board to follow-up with the Capital City Club for any money owed after our recent event. The Board agreed to contribute to the Mom’s Club to help cover expenses of the Halloween Street Party. A holiday gathering was

discussed for Board members. Rebecca continues to generate interest and spirit for HBNA through social media and social activities for our neighbors.

Minutes respectfully submitted,

Anne Culberson

Secretary HBNA

November 9, 2021